

## International staff training week

March 2022, 21<sup>st</sup>- 25<sup>th</sup>

### PRELIMINARY PROGRAMME

#### Monday, 21<sup>st</sup> March

10:00 DRI	Registration Place of meeting :
10:30-11:30	Opening and presentation of the Staff training week. Presentation of the University of Poitiers and the International Relations Office
11:45-13:15	Lunch:
13:15-16	Presentation of Partner Universities and Panel discussion: E+ programme, Results and Outcomes from the Networking
18:00-19:45h	Reception in the Town Hall : ?
20h	Welcome dinner, hosted by the University Address:

#### Tuesday, 22<sup>nd</sup> March

9:30-11:00	<p><b>For Teachers:</b> Visit of different faculties/courses according to the teaching fields (SFA/SH)</p> <p><b>SFA:</b> presentation of the different activities (teaching and research), participating in some teaching (or thesis if there are any...) or visit the labs of the Futuroscope (physics, mechanics, mathematics...)</p> <p><b>LL/SH:</b> teaching or course observation session, visit of MSHS</p> <p>Place of meeting:</p> <p><b>For administration staff:</b> The University and the enterprises: Internships abroad – Preparation, recognition, follow-up The example of S'Factory (Faculty of Fundamental and Applied Sciences): James Robert</p>
11:00-11:15	Coffee break
11:15-12:30	<p><b>For Teachers:</b> Visit of different faculties/courses according to the teaching fields (SFA/SH)</p> <p><b>SFA:</b> presentation of the different activities (teaching and research), participating in some teaching (or thesis if there are any...) or visit the labs of the Futuroscope (physics, mechanics, mathematics...)</p> <p><b>LL/SH:</b> teaching or course observation session, visit of MSHS</p>

	<p><b>For administration staff:</b> Students' services: services for incoming students and Euraxess service centre</p> <p>Place of meeting:</p>
13:00 – 14:00	Lunch:
14:00-16:00	<p><b>For Teachers:</b> Visit of different faculties/courses according to the teaching fields (SFA/SH)</p> <p><b>SFA:</b> presentation of the different activities (teaching and research), participating in some teaching (or thesis if there are any...) or visit the labs of the Futuroscope (physics, mechanics, mathematics...)</p> <p><b>LL/SH:</b> teaching or course observation session, visit of MSHS</p> <p><b>For administration staff:</b> Students' support services : University Library "la Ruche"</p> <p>Place of meeting:</p>
16:30 -18:00	<p>Museum Sainte-Croix (upon registration)</p> <p>Address:</p>
	Dinner free (at your own convenience)

### Wednesday, 23<sup>d</sup> March

9:30- 11:00	<p>STT et STA: Visit MDL</p> <p>Place of meeting:</p>
11:00-11:15	Coffee break
11:15- 12:30	<p>STT &amp; STA: Visit MDE Students' support services : cultural activities (Maison des Etudiants)</p> <p>Place of meeting:</p>
12:30 – 13:45	Lunch on campus:
14:00-16:00	<p>STT &amp; STA: Visit of Deffent (collections de l'UP, jardin botanique)</p> <p>Place of meeting:</p>
16:45-18:15	Guided city tour or free afternoon
	Dinner free (at your own convenience)

### Thursday, 24<sup>th</sup> March

9:00- 10:30	<p><b>Teachers : Erasmus+ KA107 : a new challenge, working in Network (SFA/SH)</b></p> <p>(The parallel slot for the two workshops: this allows the group to be divided into two units, depending on the scientific profile of the colleagues)</p> <p><b>SFA:</b> - morning meeting/discussion on teaching issues</p>
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	<p>- afternoon meeting/discussion on research issues</p> <p><b>LL: Conference</b> on Teaching Environment: LWULT language teaching or teaching foreign languages to learners from minority languages</p> <p><b>For administration Staff:</b> Staff mobility: sharing experiences with staff of the University of Poitiers on the obstacles to staff mobility (recognition, incentives....) RI LL et RI SFA</p>
10:30-10:45	Coffee break
11:00-12:30	<p><b>Teachers : Erasmus+ KA107 : a new challenge, working in Network (SFA/SH)</b></p> <p>(The parallel slot for the two workshops: this allows the group to be divided into two units, depending on the scientific profile of the colleagues)</p> <p><b>SFA:</b> - morning meeting/discussion on teaching issues</p> <p>- afternoon meeting/discussion on research issues</p> <p><b>LL: Conference</b> on Teaching Environment: LWULT language teaching or teaching foreign languages to learners from minority languages</p> <p><b>For administration Staff:</b> Staff mobility: sharing experiences with staff of the University of Poitiers on the obstacles to staff mobility (recognition, incentives....) RI LL et RI SFA</p>
12:30 – 13:45	Lunch on campus:
14:00- 17:30	<p><b>Teachers : Erasmus+ KA107 : a new challenge, working in Network (SFA/SH)</b></p> <p>(The parallel slot for the two workshops: this allows the group to be divided into two units, depending on the scientific profile of the colleagues)</p> <p><b>SFA:</b> - morning meeting/discussion on teaching issues</p> <p>- afternoon meeting/discussion on research issues</p> <p><b>LL: Conference</b> on Teaching Environment: LWULT language teaching or teaching foreign languages to learners from minority languages</p> <p><b>For administration Staff:</b> Staff mobility: sharing experiences with staff of the University of Poitiers on the obstacles to staff mobility (recognition, incentives....) RI LL et RI SFA; Presentation of the Centre for French as a Foreign Language (CFLE)</p>
19:30	Dinner hosted by the University

<b>10:45-10:00</b>	Place of meeting: Coffee break
<b>10:00-12:00</b>	Wrap-up meeting : Evaluation of the staff training week by the participants Future projects : UP visits to Bosnia, conference on the Environment, double degrees, internships, plan to set up the "Active Francophonie Module" for Bosnian HEI
<b>12:30</b>	Lunch (upon registration):